



**AMBEDKAR COLLEGE OF ARTS & SCIENCE,  
WANDOOR**

*(Aided by Govt. of Kerala & Affiliated to University of Calicut)*

*Run By Indiraji Memorial Society*

Ambalapadi, Wandoor, Pin 679328

Phone: 04931-249666 (Office)

Email: [acaswandoor@gmail.com](mailto:acaswandoor@gmail.com), Website: [www.ambedkarcollege.info](http://www.ambedkarcollege.info)

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**Action Taken report**

**Based on Faculty Feedback Analysis Report**

**Even Semester, Academic Year 2023-24**

**Objective**

To enhance the academic resources and initiatives at the institute based on faculty feedback, focusing on study materials, syllabus relevance, library resources, digital materials, and collaborative programs.

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**Areas for Improvement and Action Steps**

**1. Study Materials**

- **Current Status:**
  - Strongly Agree: 36%
  - Agree: 44%
- **Action Steps:**
  - **Regular Updates:** Establish a schedule for quarterly reviews of study materials to ensure they are up-to-date and relevant to course objectives.
  - **Faculty Input:** Create a feedback loop where faculty can suggest additional materials based on their teaching experiences and student needs.
  - **Resource Repository:** Develop a centralized digital repository for easy access and sharing of study materials among faculty.

**2. Syllabus Revisions**

- **Current Status:**
  - Strongly Agree: 30%
  - Agree: 50%



  
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- **Action Steps:**

- **Comprehensive Review:** Organize a committee to conduct a thorough review of the syllabus at the end of each academic year, ensuring alignment with industry trends and educational standards.
- **Stakeholder Involvement:** Involve faculty and student representatives in the revision process to ensure diverse perspectives are considered.
- **Workshops:** Host workshops for faculty to discuss and implement best practices for syllabus design and updates.

### 3. Library Resources

- **Current Status:**

- Strongly Agree: 28%
- Agree: 50%

- **Action Steps:**

- **Inventory Assessment:** Conduct an inventory of current library resources to identify gaps in academic-oriented textbooks and digital materials.
- **Acquisition Strategy:** Develop a strategy for acquiring new resources, prioritizing high-demand subjects and frequently requested titles.
- **Digital Access:** Enhance the library's digital collection by subscribing to relevant academic databases and e-books.

### 4. Digital Materials

- **Current Status:**

- Strongly Agree: 25%
- Agree: 55%

- **Action Steps:**

- **Resource Development:** Collaborate with faculty to create or curate high-quality digital materials (e.g., video lectures, interactive modules) for course enhancement.
- **Training Sessions:** Offer training for faculty on how to effectively integrate digital resources into their teaching.
- **Feedback Mechanism:** Implement a system for students to provide feedback on the usefulness and accessibility of digital materials.



  
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## 5. Collaborative Programs

- **Current Status:**
  - Strongly Agree: 20%
  - Agree: 40%
- **Action Steps:**
  - **Intercollegiate Initiatives:** Plan and organize intercollegiate seminars and workshops to foster collaboration and knowledge sharing.
  - **Partnership Development:** Establish partnerships with other institutions to enhance collaborative programs and resource sharing.
  - **Promotion of Events:** Actively promote collaborative events to ensure maximum participation from faculty and students.

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## Monitoring and Evaluation

- **Quarterly Check-ins:** Schedule quarterly meetings with faculty to assess progress on action steps and gather ongoing feedback.
- **Annual Review:** Conduct a comprehensive review at the end of the academic year to evaluate the impact of implemented changes and identify further areas for improvement.
- **Feedback Surveys:** Distribute follow-up surveys to faculty to measure satisfaction and effectiveness of changes made based on their feedback.

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## Conclusion

This action plan aims to address the key areas identified in the faculty feedback analysis, promoting a more robust academic environment. By implementing these strategies, the institute can enhance the quality of education and resources provided to both faculty and students, ultimately improving the overall educational experience.



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