



**AMBEDKAR COLLEGE OF ARTS & SCIENCE,
WANDOOR**
(Aided by Govt. of Kerala & Affiliated to University of Calicut)
Run By Indiraji Memorial Society
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Action taken report

Based on Alumni Feedback (2023-24)

Objective

Enhance the overall educational experience at the institute by addressing feedback from alumni regarding curriculum, co-curricular activities, industry tie-ups, support for placements, scholarships, learning ambiance, and student-centric initiatives.

1. Curriculum and Syllabus Relevance

Actions

- Conduct Alumni Survey
 - Action: Gather specific feedback on curriculum relevance for placements and higher education.
 - Timeline: 3 weeks
 - Responsibility: Academic Affairs Office
 - Outcome: Identify areas for curriculum enhancement.
 - Curriculum Review Meetings
 - Action: Organize meetings with faculty to discuss feedback and potential adjustments.
 - Timeline: 1 month
 - Responsibility: Curriculum Committee
 - Outcome: Develop a revised curriculum based on alumni insights.
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2. Co-Curricular Activities

Actions

Engagement Survey

- Action: Assess student interests in co-curricular activities.
- Timeline: 2 weeks




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- Responsibility: Student Affairs Office
 - Outcome: Determine areas for new offerings.
 - Focus Group Discussions
 - Action: Facilitate discussions to gather deeper insights into student needs.
 - Timeline: 3 weeks
 - Responsibility: Faculty and Student Representatives
 - Outcome: Qualitative feedback on desired activities.
 - Activity Expansion
 - Action: Develop and implement new co-curricular programs based on feedback.
 - Timeline: 2 months
 - Responsibility: Co-Curricular Activities Committee
 - Outcome: Increased engagement and satisfaction.
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3. Industry Tie-Ups

Actions

- Informative Workshops
 - Action: Organize sessions highlighting benefits of industry tie-ups.
 - Timeline: Ongoing
 - Responsibility: Career Services Office
 - Outcome: Increased awareness and engagement with opportunities.
 - Feedback Collection
 - Action: Conduct follow-up surveys to gauge effectiveness of industry collaborations.
 - Timeline: End of each semester
 - Responsibility: Career Services Office
 - Outcome: Continuous improvement based on student experiences.
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4. Support for Placements and Higher Education

Actions

- Resource Awareness Campaign
 - Action: Develop materials to clearly communicate available support for placements.




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- Timeline: 1 month
 - Responsibility: Academic Affairs Office
 - Outcome: Higher student engagement with available resources.
 - Workshops and Advising
 - Action: Host workshops on job searching and higher education applications.
 - Timeline: Ongoing
 - Responsibility: Career Services Office
 - Outcome: Improved utilization of support services.
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5. Scholarships

Actions

- Scholarship Awareness Initiative
 - Action: Create informational sessions detailing scholarship options and application processes.
 - Timeline: 1 month
 - Responsibility: Financial Aid Office
 - Outcome: Increased student participation in scholarship applications.
 - Feedback on Scholarship Needs
 - Action: Conduct surveys to gather insights on student perceptions of current scholarship offerings.
 - Timeline: 2 months
 - Responsibility: Financial Aid Office
 - Outcome: Data-driven decisions on expanding scholarship options.
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6. Learning Ambience

Actions

- Facility Assessment
 - Action: Review physical spaces and resources based on student feedback.
 - Timeline: 1 month
 - Responsibility: Facilities Management
 - Outcome: Identification of areas needing improvement.
- Community Building Events



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- Action: Organize events to enhance student interaction and sense of community.
 - Timeline: Ongoing
 - Responsibility: Student Affairs Office
 - Outcome: Improved student satisfaction with learning environment.
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7. Extracurricular Opportunities

Actions

- Awareness Campaign
 - Action: Launch campaigns to inform students about available extracurricular activities.
 - Timeline: Ongoing
 - Responsibility: Communications Team
 - Outcome: Increased participation in extracurricular activities.
 - Feedback Mechanism
 - Action: Implement regular feedback collection on extracurricular offerings.
 - Timeline: Ongoing
 - Responsibility: Student Affairs Office
 - Outcome: Adaptive improvements to activities based on student input.
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8. Experiential Learning

Actions

- Enhance Communication
 - Action: Clearly outline experiential learning opportunities in course catalogs.
 - Timeline: 1 month
 - Responsibility: Academic Affairs Office
 - Outcome: Improved student awareness and engagement.
- Expand Experiential Offerings
 - Action: Increase the number of courses with experiential learning components.
 - Timeline: 1 semester
 - Responsibility: Curriculum Committee
 - Outcome: Enhanced practical learning experiences for students.




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9. Transparency of Academic Processes

Actions

- Regular Communication
 - Action: Provide regular updates on academic policies and procedures.
 - Timeline: Ongoing
 - Responsibility: Academic Affairs Office
 - Outcome: Improved understanding of academic processes among students.
 - Guidelines Accessibility
 - Action: Create accessible online resources detailing academic processes.
 - Timeline: 2 months
 - Responsibility: IT Department
 - Outcome: Increased clarity and transparency in academic operations.
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10. Student-Centric Initiatives

Actions

- Solicit Continuous Feedback
 - Action: Establish ongoing channels for student feedback on academic initiatives.
 - Timeline: Ongoing
 - Responsibility: Academic Affairs Office
 - Outcome: Programs aligned with student needs.
 - Increase Student Involvement
 - Action: Create committees that include student representatives in decision-making.
 - Timeline: 1 month
 - Responsibility: Administration
 - Outcome: Enhanced ownership and collaboration in academic initiatives.
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Conclusion

Implementing this action plan will help address alumni feedback, ensuring that the institute continuously evolves to meet student needs and enhances the overall educational experience. Regular assessments will help keep initiatives aligned with evolving student expectations.



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